**Seeking Part-time Mentor Coordinator for Young Women in Science Program**

You will join a dynamic, creative team of educators, artists, and scientists to bring vital after school programs to an underserved population of Berkshire county students, building a learning community and supporting girls from third to twelfth grade as they engage with STEAM activities in Pittsfield, Lee, and Sheffield. This is a 20 hour/ week position and you will need to provide your own transportation to program sites around the county. Flying Cloud Institute is an equal opportunity employer.

**Job Responsibilities**

* Supervise and direct the work of high school mentors who work in the elementary school Girls Science Clubs (GSC) and middle school  STEAM Team (ST) programs
* Cultivate and maintain relationships with participants' family members, visiting STEM professionals, community partners, and participating school faculty members
* Run GSC and ST after school programs; intentionally create a learning community of participants; support and guide mentors in planning and implementing activities; organize culminating showcases
* Conduct pre- and post- assessments on the programs efficacy using survey evaluations
* Document program sessions
* Participate in Flying Cloud Institute staff meetings and trainings

**Qualifications**

* Have or are working towards relevant Bachelor's degree: ideally in science, art, psychology, or education
* Previous experience working with young people
* Ability to adapt to a changing environment and handle multiple priorities
* Excellent writing and analytical skills
* Experience using G-suite and Excel a plus

**Organizational Values and Culture**

At Flying Cloud Institute, we inspire young people and educators through dynamic experiences with art and science that ignite their creativity. Our Young Women in Science program helps close the gender gap in STEM education and open up career opportunities for girls and young women by giving them direct experience with engineering challenges, hands-on science exploration, and student-led inquiry projects. We connect program participants to women STEM professionals and artists who conduct experiments and lead programs with the girls. We train and hire high school students to mentor the girls in our elementary and middle school programs, building up their identity as capable, curious, and courageous scientists and artists.

Our team members are passionate about learning, creating, exploring, and building a future for the next generation of women STEM professionals. If you have a growth mindset, care about young people, and want to come learn and explore with us, you are probably a great fit for FCI!

**To apply:**

Please email a resume and letter of interest to [admin@flyingcloudinstitute.org](mailto:admin@flyingcloudinstitute.org) or send to:

Maria Rundle

Flying Cloud Institute

352 Main Street, Ste. 212

Great Barrington, MA 01230

Position available immediately. Application open until position is filled.