



Andre D. Bartow

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In my experience so far, I have successfully worked with a premier luxury automotive dealership and subsequently a premier vehicle service location to serve an elite clientele of vehicle owners that expect nothing but perfection and punctuality when it comes to vehicle service and parts sales.

Work Experience

Service Writer

09/2023 to 05/2024

Berkshire Performance LLC
Pittsfield, MA 01201

- Taking / Planning automotive service appointments
- Customer vehicle pickup / delivery
- Parts ordering
- Invoice write-up and organization
- Shop management (which cars go where, which technician performs which job)

Parts Consultant

07/2022 to 09/2023

Berkshire BMW (McGee Family of Dealerships)
Pittsfield, MA 01201

- Understanding of automotive parts diagrams and procedures
- Assigning parts to service repair orders
- Occasional part delivery/pickup
- Communication with service technicians and writers
- Customer service

Deli Associate

03/2022 to 07/2021

Stop & Shop Supermarket Company
Pittsfield, MA 01201

- Customer Service
- Slicer Operation
- Stocking of various meat & cheese products

Skills

Food Service - 1 year

Automotive Customer Service - 2 years

Education

Berkshire Community College

High school or equivalent

Liberal Arts

Pittsfield, MA 01201

01/2022 to Present