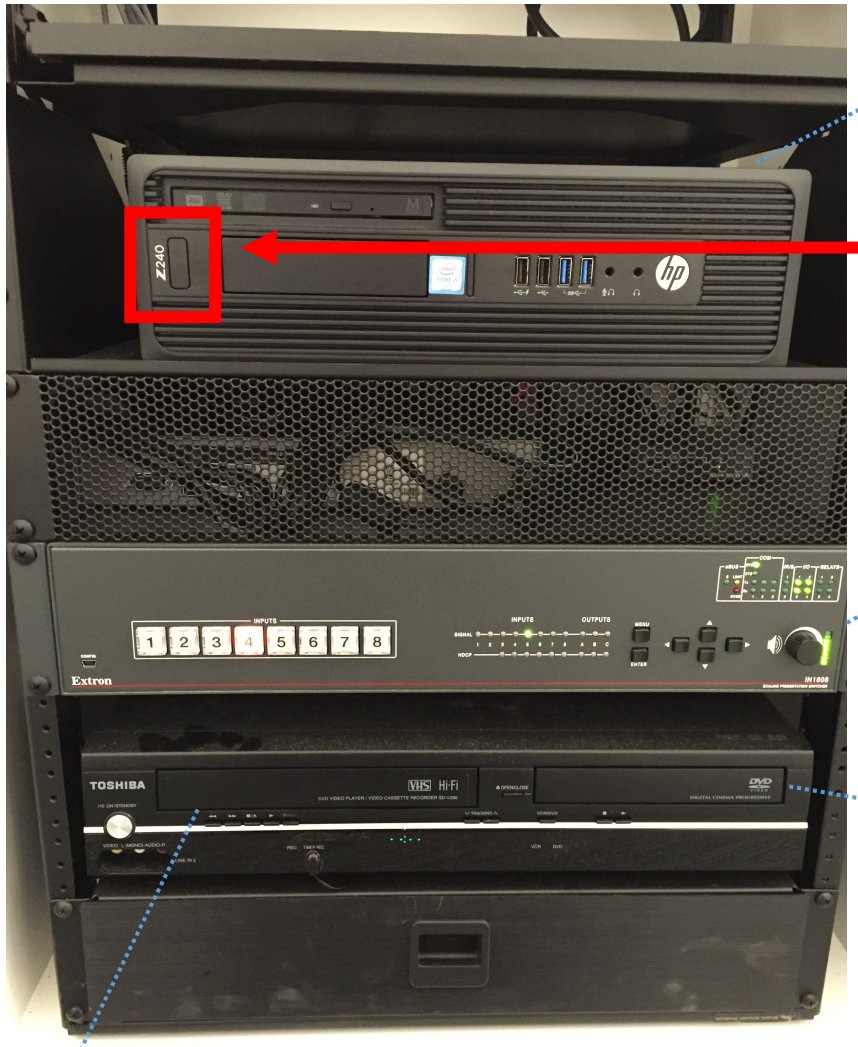
Quick Guide to BCC's Classroom Technology

BERKSHIRE COMMUNITY COLLEGE

The Rack



Computer

1. Turn computer on

Ignore this!
Volume and input are controlled through the touchscreen control panel

DVD Player

VHS Player

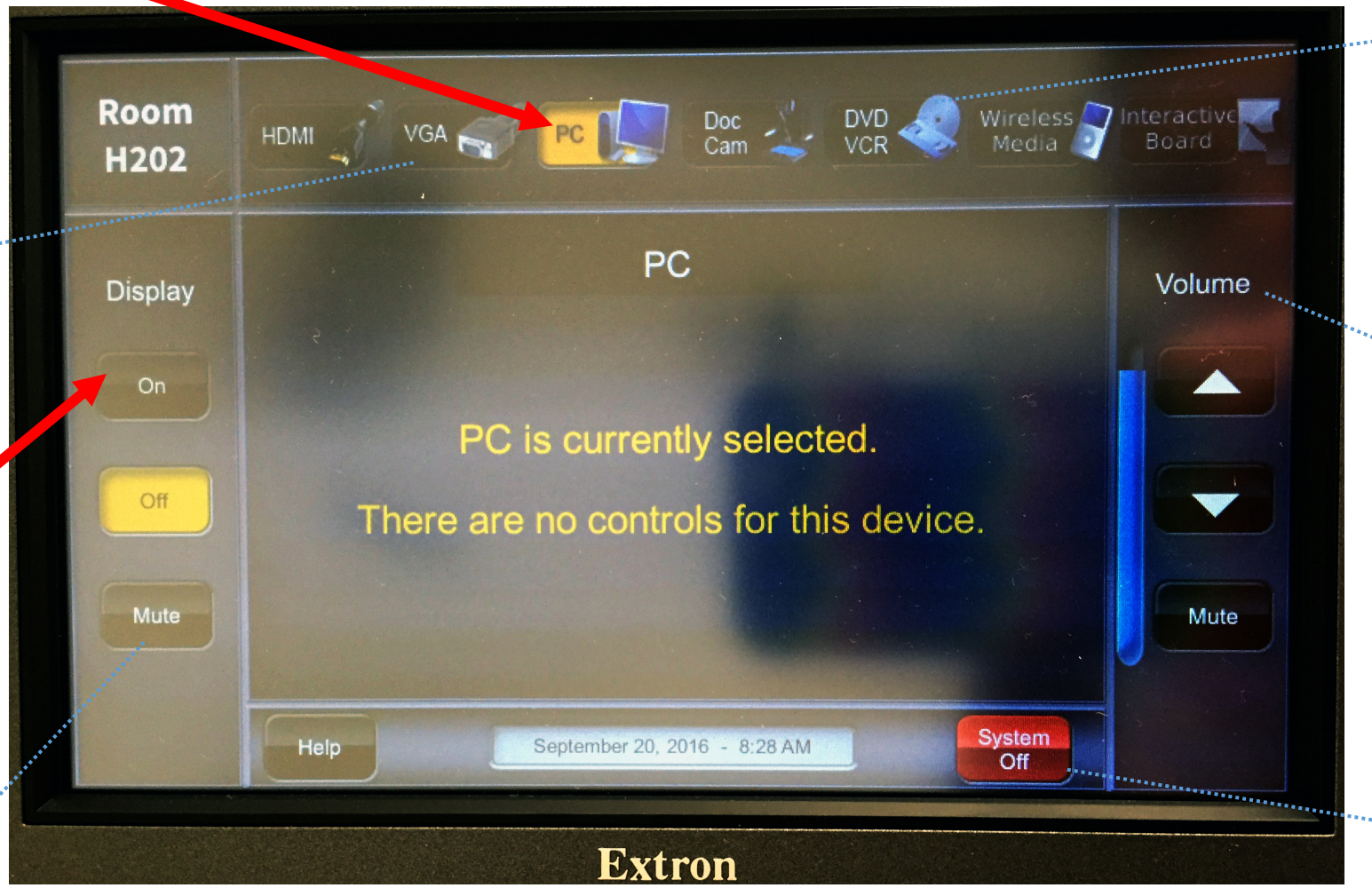
This guide was created by BCC's Center for Teaching & Learning. Questions? Email us! CTL@berkshirecc.edu

Touchscreen Control Panel

2. Tap to start touchscreen control panel

3. Tap **PC** to receive input from computer
Should be selected by default

Touchscreen Control Panel



Select VGA and connect the VGA cable if using an external device

4. Tap **On** to turn projector on
System may take 1-2 minutes to warm up

Mute projector to temporarily hide image from viewers

DVD/VHS Input

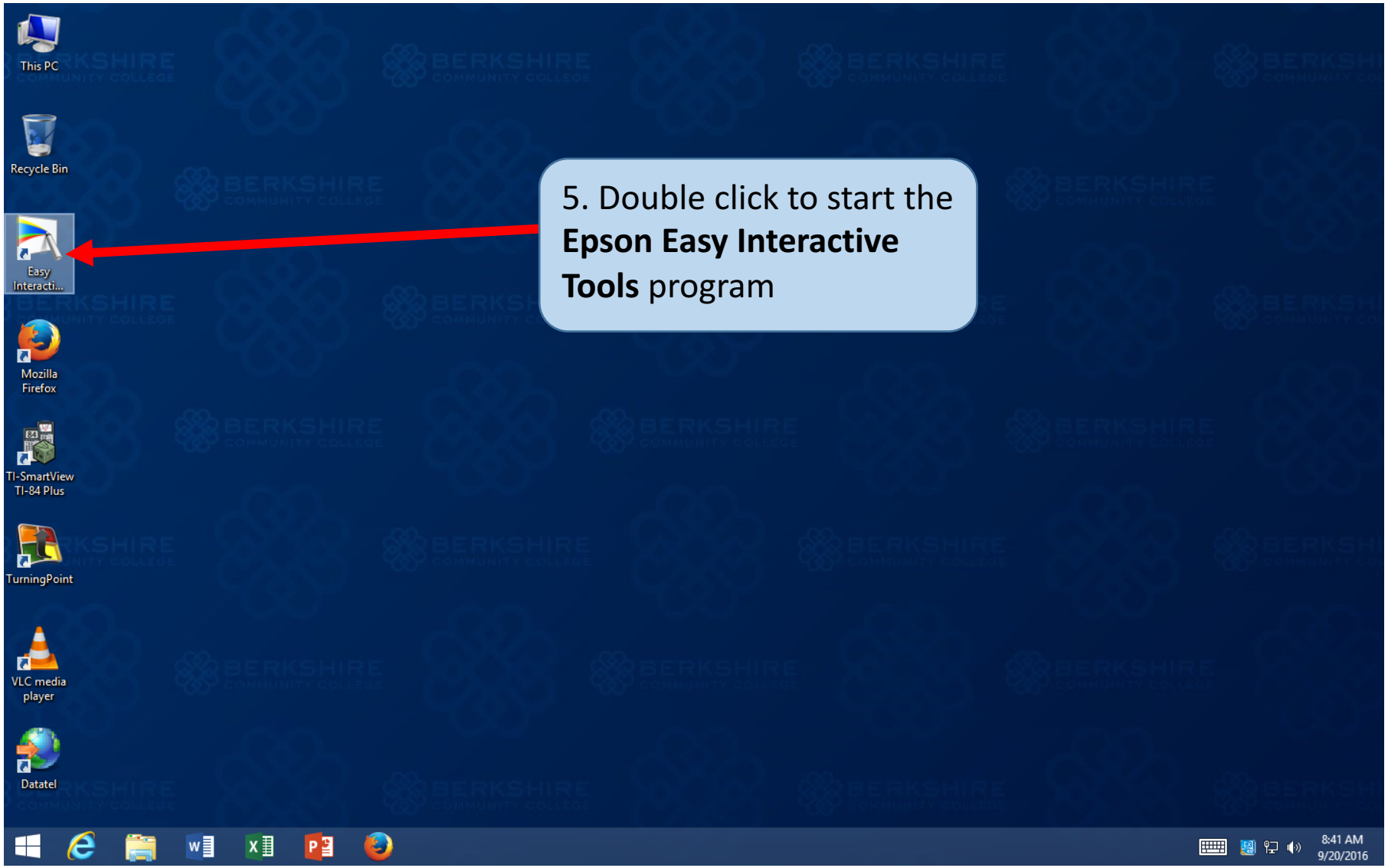
Volume Controls

Turn system off when finished

If you simply want to project your computer's image onto the screen, you're done!

If you want to use the Interactive Whiteboard and/or annotate content, keep going…

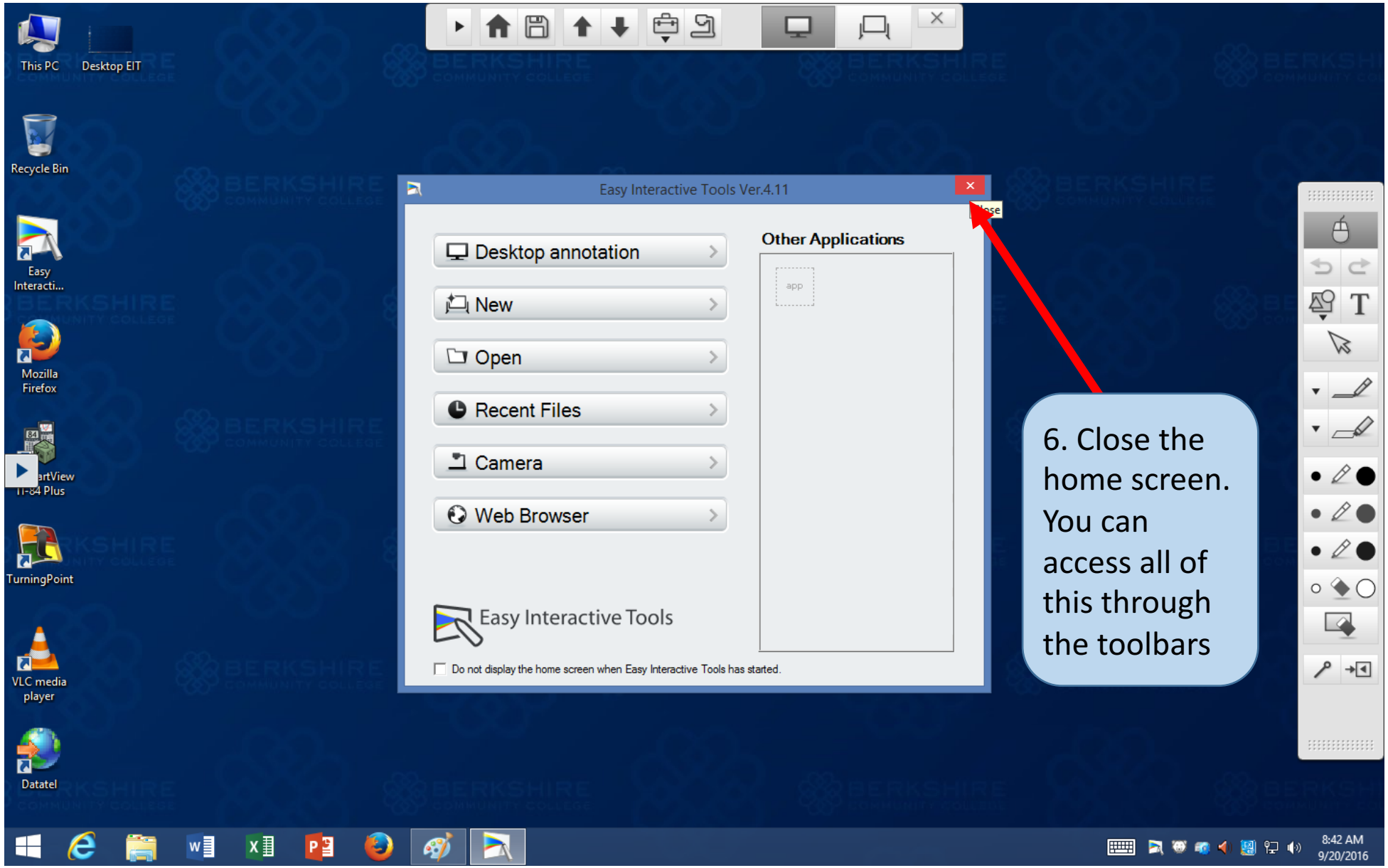
The Easy Interactive Pens are in a white case attached to the whiteboard



5. Double click to start the **Epson Easy Interactive Tools** program

Epson Easy Interactive Tools lets you use your finger or the interactive pens as a mouse to navigate, select, scroll, draw, save, and interact with projected content from your computer.

Once you're comfortable with the Smart Projector technology, don't be afraid to put it in the hands of your students!

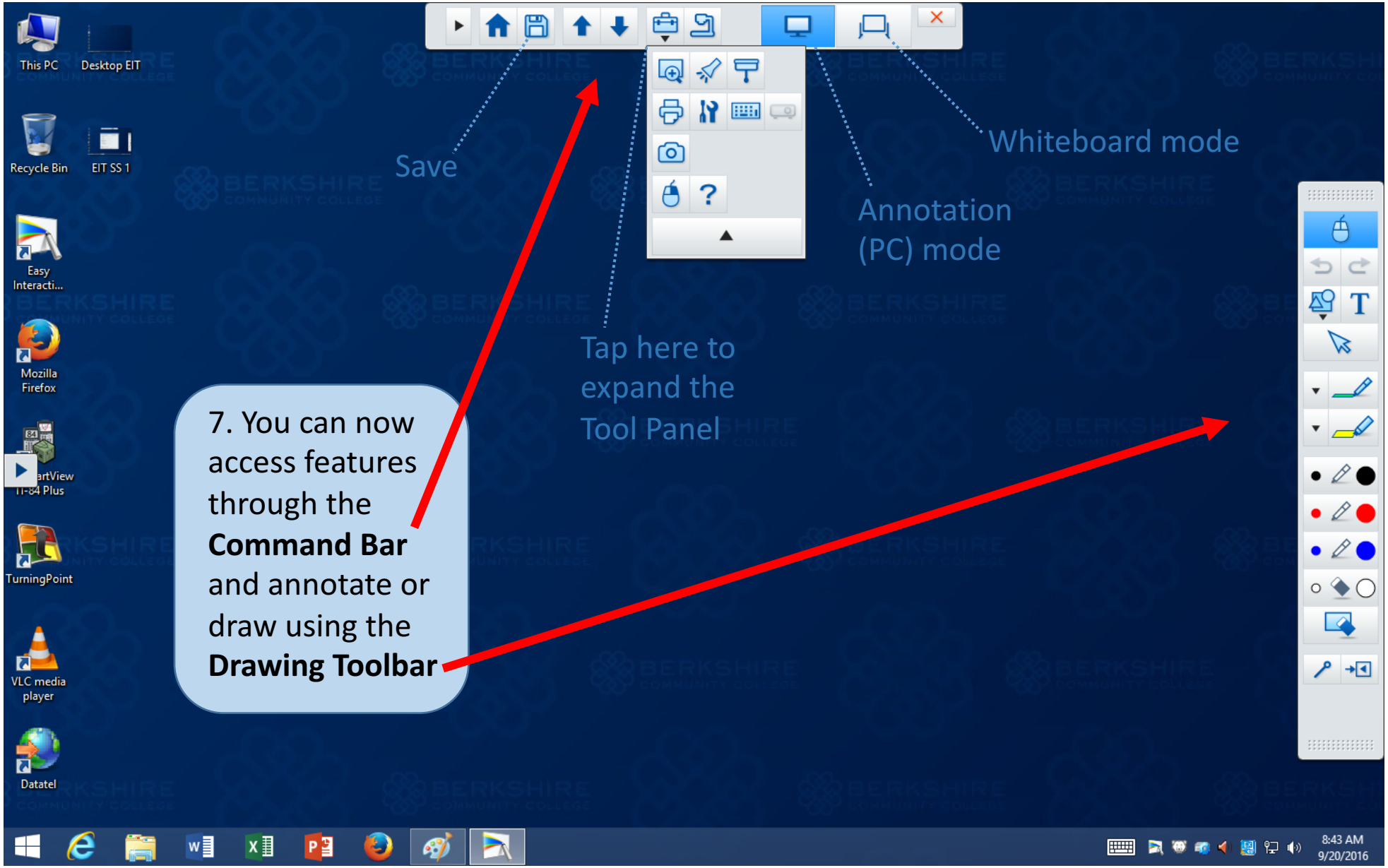


For a full explanation of Whiteboard mode, Annotation mode, and what each toolbar option does, please see the accompanying **Epson Easy Interactive Tools Operation Guide**.

Still have questions? Prefer an in-person tutorial?

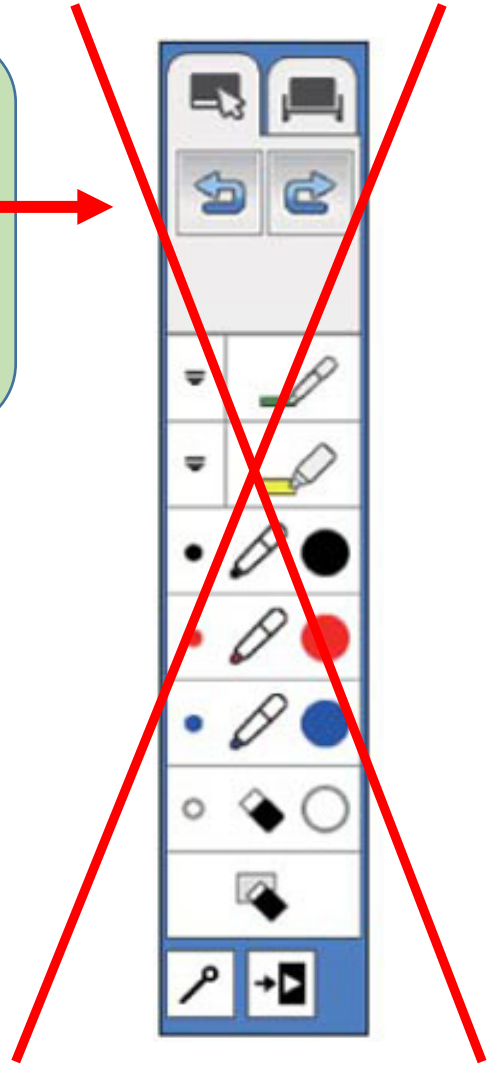
Call **Costa** @ x2162, **Lauren** @ x2161, or **Drew** @ 2163 (4-7pm)

or email us at **CTL@berkshirecc.edu**



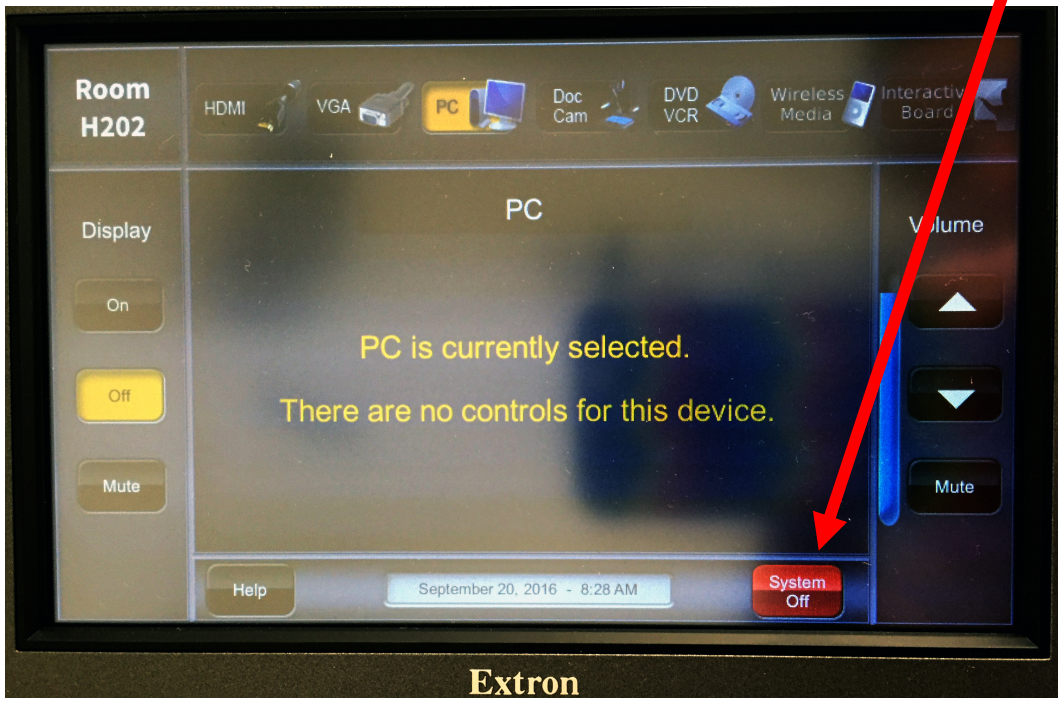
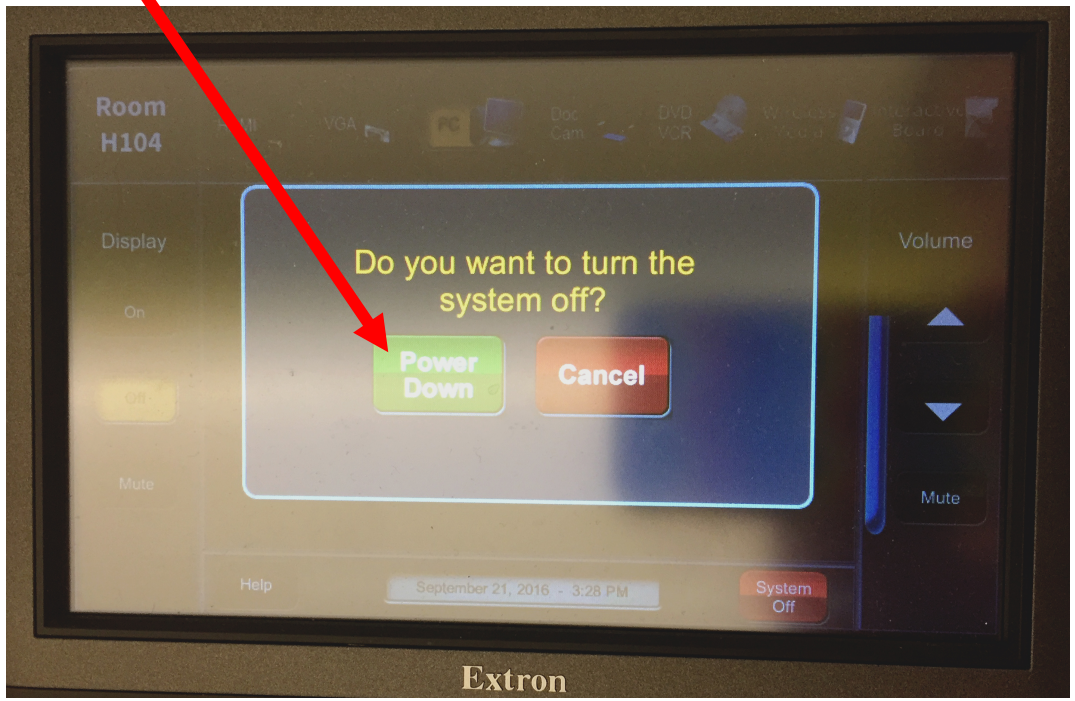
Note: You do NOT want to use this toolbar

This is the projector toolbar, and will not allow you to save your annotations



Use the **Easy Interactive Tools toolbar** for all annotations

This will allow you to save all work to the computer

8. When class is finished, shut down the computer as you normally would.

9. To turn off the projector, first tap **System Off** and then **Power Down**