



Disability Resource Center Rights and Responsibilities

Student Rights and Responsibilities

Every student with a documented disability has the following rights:

1. Equal access to the college, its programs, services and facilities.
2. Reasonable accommodations and auxiliary aids.
3. Confidentiality of their disability-related records.
4. Access to their disability-related records.

Every student with a documented disability has the following responsibilities:

1. Meet the pre-requisite and essential functions for the program in which they have applied.
2. Initiate a request for disability services through the Disability Resource Center in a timely manner.
3. Provide documentation of their disability from an appropriate professional source that verifies the nature of the disability, functional limitations, and the need for specific accommodations.
4. Initiate a request for specific accommodations and follow the proper procedures for obtaining them.

Institutional Rights and Responsibilities

Berkshire Community College, through its Disability Resource Center, has the right to:

1. Maintain the College's academic standards.
2. Request appropriate documentation from a student and determine his/her eligibility for services.

3. Determine, in consultation with the student, reasonable accommodations and/or auxiliary aids and services.
4. Deny the request for accommodation if the documentation does not support it.
5. Refuse to provide an accommodation and/or auxiliary aid if it fundamentally alters the nature of a course or program or if it poses:
 - A direct threat to the health and safety of others.
 - An undue financial or administrative burden on the College.

Berkshire Community College, through its Disability Resource Center, has the responsibility to:

1. Ensure that the College does not discriminate in the recruitment, admission, or treatment of students with disabilities.
2. Ensure that the academic program is accessible to the greatest extent possible by all students with disabilities.
3. Have a clearly established grievance procedure for persons with disabilities who feel their rights have been violated under the Americans with Disabilities Act (ADA).
4. Maintain appropriate confidentiality of records and communication concerning students with disabilities except where disclosure is required by law or authorized by the student.
5. Make reasonable modifications in policies, practices, and procedures as necessary to avoid discrimination on the basis of disability.
6. Provide reasonable modifications, accommodations, or auxiliary aids to qualified students within a reasonable time frame.