

Job Description Form

Location: Pittsfield, MA

Job Title Press Operator

Reports to (title): Shift Supervisor

Salary Range: \$10.50- \$13.00/hour, depending on experience.	Type of Position:		Hours:		Other Comments:
	Full-time	<input checked="" type="checkbox"/>	Per week	<input type="text" value="40"/>	
	Part-time	<input type="checkbox"/>	OT Eligible	<input type="text" value="Yes"/>	
	Contractor	<input type="checkbox"/>	Shift	<input type="text" value="All"/>	

General Description

- 1) Sets up and operates injection mold machines to cast products from thermo-plastic materials. The operator may install dies/molds on respective machine according to the work order.
- 2) Sets machine controls, regulating temperature according to specification, etc.
- 3) Dumping pre-mixed resin into machine.
- 4) Remove finished product and trim material as needed.
- 5) May regrind scrap material for re-use.

Work Experience Requirements

Any work experience in the plastics industry or in a manufacturing environment is a plus.

Education Requirements

High school equivalency or GED required.

Reviewed by:	<input type="text"/>	
	Title Plant Manager	
Approved by:	<input type="text"/>	
Title	VP--Operations or CFO	

Job Description Form

Location: Pittsfield, MA

Job Title Entry level toolmaker/machinist

Reports to (title): VP-Operations

Salary Range: \$12.00- \$16.00/hour, depending on experience.	Type of Position:		Hours:		Other Comments:
	Full-time	<input checked="" type="checkbox"/>	Per week	<input type="text" value="40"/>	
	Part-time	<input type="checkbox"/>	OT Eligible	<input type="text" value="Yes"/>	
	Contractor	<input type="checkbox"/>	Shift	<input type="text" value="All"/>	

General Description

Must be reliable and willing to go the extra mile when needed. Must have solid math skills as well as precision measuring skills. Duties include mold tear down, cleaning and servicing. Basic machining includes manual and CNC milling. Manual and CNC EDM. Manual and CNC lathe. Must be willing to work additional hours necessary when mold issues arise.

Work Experience Requirements

Work experience in the plastics industry or in a manufacturing environment is a plus.

Education Requirements

High school equivalency or GED required.

Reviewed by:	<input type="text"/>	
	Title Plant Manager	

Approved by:	<input type="text"/>	
	Title VP--Operations or CFO	

Job Description Form

Location: Pittsfield, MA

Job Title Process Technician for Injection Molding

Reports to (title): Plant Manager

Salary Range: \$15.00- \$20.00/hour, depending on experience.	Type of Position:		Hours:		Other Comments:
	Full-time	<input checked="" type="checkbox"/>	Per week	40	
	Part-time	<input type="checkbox"/>	OT Eligible	Yes	
	Contractor	<input type="checkbox"/>	Shift	All	

General Description

The Process Technician will be responsible for the following activities: directing and monitoring the execution of the production schedule as well as performing mold and/or material changes as dictated by the production schedule; performing process troubleshooting, part inspections and various other functions to insure part conformity and quality. Verify paperwork for jobs and completion of inspections at start up of jobs and in process inspections. Monitoring and preparing support equipment, i.e. circulators, grinders, etc., as in needed in the production area.

Work Experience Requirements

Mold technician experience required. Ability to read measuring devices. Ability to read and interpret blue prints. Experience with hand tools is required.

Education Requirements

High school diploma or equivalent.

Reviewed by:		
	Title	
Approved by:		
	Title	

Job Description Form

Location: Pittsfield, MA

Job Title Entry level design engineer

Reports to (title): VP-Operations

Salary Range: \$12.00- \$16.00/hour, depending on experience.	Type of Position:		Hours:		Other Comments:
	Full-time	<input checked="" type="checkbox"/>	Per week	<input type="text" value="40"/>	
	Part-time	<input type="checkbox"/>	OT Eligible	<input type="text" value="Yes"/>	
	Contractor	<input type="checkbox"/>	Shift	<input type="text" value="All"/>	

General Description

Must be reliable and willing to go the extra mile when needed. Must have solid math skills as well as precision measuring skills. Duties include mold tear down, cleaning and servicing. Basic machining includes manual and CNC milling. Manual and CNC EDM. Manual and CNC lathe. Must be willing to work additional hours necessary when mold issues arise.

Work Experience Requirements

Work experience in the plastics industry or in a manufacturing environment is a plus. Must be proficient in SolidWorks 3D Software. Must have precision measuring skills and be interested in plastic product design and development. Will work on mold designs, fixture, and tool designs.

Education Requirements

Minimum of Associates Degree in Mechanical Technology

Reviewed by:	<input type="text"/>	
	Title Plant Manager	
Approved by:	<input type="text"/>	
Title	VP--Operations or CFO	